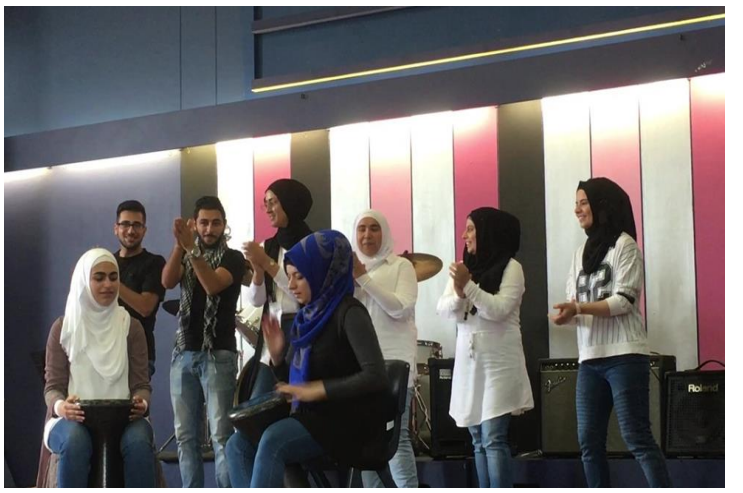


2019 Enrolment Information

SATURDAY SCHOOL OF COMMUNITY LANGUAGES

Department of Education School Code 8600



Please retain the original forms and use photocopies for applications.

Please make the enrolment booklet available at the school administration office for the information of parents/carers and students.

This enrolment information booklet and enrolment forms are available to download from the internet at

www.sscl.schools.nsw.edu.au

For new enrolments, please ensure that all relevant sections have been completed, that the appropriate appendix and documentation are included, and that the application has been signed by the:

- weekday school principal
- student
- parent or carer

Email the completed application form and the relevant appendices and documentation (where applicable) to:

Saturdaycl-h.School@det.nsw.edu.au

Applications to be sent though separately, emailed from a school email address. Please use the following naming conventions:

First name (preferred name) SURNAME – Year Level – Language (e.g. John (Jonny) DOE – 11 – Arabic)



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Enrolment information

Please read carefully before completing enrolment forms.

Saturday School of Community Languages

- The Saturday School of Community Languages (SSCL) is a Department of Education secondary school that offers language courses to students wishing to study their background language if it is not offered for study at their weekday school.
- There are fifteen SSCL centres, thirteen based at high schools in the Sydney metropolitan area, one in Wollongong and one in Newcastle. Courses are offered for the Record of School Achievement and the Higher School Certificate in twenty-six languages.

Eligibility

- Students, including those with special learning needs, from government and non-government secondary schools and TAFE colleges, are eligible to enrol if the language requested is their background community language and the language is not available in their weekday school or college in the year requested. Exemption from this eligibility requirement may be made in special circumstances at the discretion of the SSCL Principal.
- A timetable clash does not make the student eligible for enrolment, unless the student enrolls mid-year and subject choices are not available.
- Schools and colleges are expected to provide language learning opportunities for their own students when student numbers are sufficient to form a class in a particular language.

Informing the school community and enrolling

- Weekday school principals are asked to inform their school communities as fully as possible about the opportunities for students to study their background language, and to provide the information to all students from Year 6 to Year 12 when they are undertaking orientation programs or when required to make subject choices.
- Procedures for new and continuing students in the SSCL in 2019 are provided in this information booklet. This information is also available on the internet at the following address: <http://www.sscl.schools.nsw.edu.au/home>
- Weekday schools are asked to provide a digital copy or the link to the [enrolment forms](#) directly to students or to parents/carers. Forms are to be signed by the weekday school principal and scanned and emailed to Saturdaycl-h.School@det.nsw.edu.au, or mailed to the Saturday School of Community Languages, Locked Bag 53, Darlinghurst NSW 1300.
- Weekday schools are also asked to make enrolment information available on their school website and include the name of their SSCL Supervisor so that office staff are able to direct students and parents to the SSCL Supervisor.
- The availability of languages and courses may vary from year to year (see pages 9 and 10 for details).
- 2018 enrolment application forms will not be accepted for students applying as new students in 2019.
- Students enrolling late in Years 10, 11 and 12, must complete **Appendix 1 of the enrolment form** and provide documentary evidence as proof of prior learning (e.g. school reports).
- Students enrolling into Year 12 for the first time must attach **Appendix 3**.



- **Students cannot enrol directly at SSCL Centres. Students must enrol through their weekday school.** Enrolment forms are available from centres and at <http://www.sscl.schools.nsw.edu.au/home>

New enrolments in 2019

Closing date for lodging applications

- Applications must be lodged **by email** by the student's weekday school to the SSCL Principal. The email address is **Saturdaycl-h.School@det.nsw.edu.au**.
- Applications should reach the SSCL **before 14 December 2018**. Applications will be processed and weekday schools advised in time for students **to commence on Saturday 9 February 2019**.
- Students must apply for enrolment in the relevant centre closest to their home address. Any request to vary this rule should be made in writing with the application.
- Year 7 applications should be made as early as possible in 2019.
- All new applications for Year 12 2019 must be accompanied by **Appendix 3 of the enrolment form** and the required documentation.
- **Applications for all Years close formally on 23 February 2019**, although applications are accepted throughout the year, subject to conditions as set out under **Late applications**, page 8, and Appendix 1 of the enrolment form.



Confirmation of enrolment

- All students meeting the enrolment criteria will be approved for provisional enrolment (initially) in the SSCL centre closest to their home address, subject to places being available.
- If any applications cannot be approved, schools will be advised within a week of the application being received by the SSCL.
- **For new enrolment applications received by 15 December 2018, enrolment advice will be sent by email to weekday school principals in the first week of Term 1, 2019.**
- Weekday school principals are required to give a copy of the second page of the enrolment advice **to each student listed** on the letter. Students should bring this form when they first attend their SSCL Centre.

Accelerated progression

- In all cases, new students will be enrolled in the same year as in their home school, pending assessment at SSCL Centre level.
- All requests for acceleration **must satisfy the timelines and conditions** indicated in the Saturday School of Community Languages Acceleration Policy available on the SSCL website.

Transfer to another SSCL Centre after enrolment

- **Transfer application forms are available only in SSCL Centres.**
- Student transfers will be approved *only* on the basis of a change of home address, *or* in special circumstances as agreed with the weekday school principal.

Stage 5, Preliminary and Higher School Certificate entry

- It is the responsibility of the weekday school in every case to ensure that students are entered with NESAs for 100 hours, 200 hours, Preliminary and Higher School Certificate courses studied at the SSCL.
- Lists of NESAs course numbers and SSCL Centre codes are provided on pages 11–15.
- **When entering students through Schools Online, weekday schools must enter the NESAs code for the SSCL centre where each student studies. The codes can be found below.**

Textbooks, dictionaries and prescribed texts

- Students may be required to purchase textbooks, workbooks, dictionaries or HSC prescribed materials, as applicable.

Remote Students

- Remote students must have access to a camera, microphone and a computer with internet connection for video conferencing each Saturday.



Continuing enrolments in 2019

- Centre Supervisors will distribute to continuing students a green *Confirmation of Continuing Enrolment in 2019* form during Term 4 in 2018.
- **Parents/carers will be asked to check the details on the form and sign to confirm the student's continuing enrolment in 2019.**
- Forms should be returned to SSCL centres on or before **Saturday 2 December 2018.**
- **Continued enrolment in the SSCL is not possible when the language studied in 2018 is offered by the weekday school in the 2019 subject choices.**
- Schools will receive lists of continuing and in Term 1 week 5 2019, and thereafter, individual letters of confirmation for new or late students as they enrol.

Late Applications

- Subject to places being available, applications may be made throughout the year for students **new** to NSW schools, students transferring from one school to another and students in **Years 7, 8 and 9.**
- Consideration will be given throughout the year to students in special circumstances or where there is a student welfare issue.
- Late applications for Years 10, 11 and 12, received after 22 February 2019, must be accompanied by Appendix 1 of the enrolment form **and documentary evidence of prior learning as required.**



SSCL Centres and language courses available

The SSCL has 15 centres: 13 based in high schools in Sydney, one in Wollongong at Smiths Hill High School and one in Newcastle at Merewether High School. **Please note that Dulwich High School centre will be moving to NSW School of Languages at Petersham in 2019.**

Years 7–10 classes run for two hours, Years 11 and 12 classes for three hours, and Year 12 Extension classes for an additional hour and 15 minutes. Unless otherwise advised, classes start at 8.30 am.

In all cases, the formation of classes is subject to sufficient student enrolments.

| Languages | Centres |
|----------------------------------|--|
| Arabic | Arthur Phillip HS, Birrong GHS, Liverpool BHS, Smiths Hill HS, St George GHS (Years 11 and 12 only) |
| Armenian | Chatswood HS |
| Bengali (Bangla) | Liverpool GHS (Years 7-10) |
| Bosnian | Liverpool GHS (Years 7-10) |
| Chinese *see note on page 10 | Ashfield BHS, Birrong BHS, Chatswood HS, Kogarah HS, Merewether HS (Years 7-10), Smiths Hill HS, Strathfield GHS (Years 11 and 12 only) The Hills Sports HS |
| Croatian | Liverpool BHS |
| Filipino | Bankstown GHS (Years 11 and 12 only) |
| Hindi | The Hills Sports HS |
| Hungarian | Bankstown GHS |
| Italian | Strathfield GHS |
| Japanese *see note on page 10 | Chatswood HS (Years 11 and 12) |
| Khmer | Liverpool GHS |
| Korean *see note on page 10 | Chatswood HS (Years 11 and 12), Strathfield GHS, The Hills Sports HS (Years 7-10 only), Smiths Hill HS (Years 7-10 only) |
| Macedonian | Bankstown GHS, Kogarah HS, Smiths Hill HS (Years 7-10 only) |
| Modern Greek | Ashfield BHS, St George GHS, The Hills Sports HS, Smiths Hill HS |
| Persian | Arthur Phillip HS (Years 11 and 12) |
| Polish | Ashfield BHS, Chatswood HS, Liverpool GHS |
| Portuguese | NSW School of Languages |
| Punjabi | The Hills Sports HS |
| Russian | Chatswood HS |
| Serbian | NSW School of Languages, Liverpool GHS, Smiths Hill HS |



| | |
|------------|---|
| Spanish | Ashfield BHS, Chatswood HS, Kogarah HS, Liverpool GHS, The Hills Sports HS |
| Thai | NSW School of Languages (subject to sufficient enrolments, Years 7 and 8 in 2019) |
| Turkish | Arthur Phillip HS, NSW School of Languages |
| Vietnamese | Birrong BHS, NSW School of Languages (Years 11 and 12 only), Liverpool BHS (Years 11 and 12 only) |

Remote Access

- Where enrolments are insufficient to form a class, remote access may be available to another centre with the language

*In Years 11 and 12:

- The Chinese and Literature course is available in all centres as listed on page 9.
- The Chinese in Context course is available at the Chatswood HS, Kogarah HS, Birrong BHS, Smiths Hill HS and Strathfield GHS centres, subject to sufficient enrolments.
- The Japanese and Literature course and the Japanese in Context course are available at the Chatswood HS centre, subject to sufficient enrolments
- The Korean in Context course is available at the Strathfield GHS and the Chatswood HS centres, subject to sufficient enrolments.



NSW Educational Standards Authority (NESA) course numbers

Stage 5

| Course name | Unit value | Number |
|------------------|------------|--------|
| Arabic | 100 | 00801 |
| Arabic | 200 | 00800 |
| Armenian | 100 | 63108 |
| Armenian | 200 | 63109 |
| Bosnian | 100 | TBC |
| Bosnian | 200 | TBC |
| Bengali (Bangla) | 100 | 63118 |
| Bengali (Bangla) | 200 | 63119 |
| Bosnian | 100 | 63124 |
| Bosnian | 200 | 63125 |
| Chinese | 100 | 00811 |
| Chinese | 200 | 00810 |
| Croatian | 100 | 63132 |
| Croatian | 200 | 63133 |
| Hindi | 100 | 63140 |
| Hindi | 200 | 63141 |
| Hungarian | 100 | 63142 |
| Hungarian | 200 | 63143 |
| Italian | 100 | 00921 |
| Italian | 200 | 00920 |
| Japanese | 100 | 00931 |
| Japanese | 200 | 00930 |
| Khmer | 100 | 63148 |
| Khmer | 200 | 63149 |
| Korean | 100 | 00941 |
| Korean | 200 | 00940 |
| Macedonian | 100 | 63150 |
| Macedonian | 200 | 63151 |
| Modern Greek | 100 | 00991 |



| Course name | Unit value | Number |
|--------------|------------|--------|
| Modern Greek | 200 | 00990 |
| Polish | 100 | 63154 |
| Polish | 200 | 63155 |
| Portuguese | 100 | 63156 |
| Portuguese | 200 | 63157 |
| Punjabi | 100 | 63298 |
| Punjabi | 200 | 63299 |
| Russian | 100 | 1011 |
| Russian | 200 | 1010 |
| Serbian | 100 | 63158 |
| Serbian | 200 | 63159 |
| Spanish | 100 | 01041 |
| Spanish | 200 | 01040 |
| Tamil | 100 | TBC |
| Tamil | 200 | TBC |
| Turkish | 100 | 01051 |
| Turkish | 200 | 01050 |
| Vietnamese | 100 | 01072 |
| Vietnamese | 200 | 01071 |

Note: Stage 5 students are credited with 100 hours if they study in Year 10 only and 200 hours if they study continuously in Years 9 and 10. Students DO NOT qualify for the mandatory 100 hours of language study through study at the Saturday School of Community Languages.



Preliminary and Higher School Certificate

| Course name | Unit value | Number |
|--------------------------------|------------|--------|
| Arabic Prelim (Continuers) | 2 | 11510 |
| Arabic HSC (Continuers) | 2 | 15510 |
| Arabic Extension | 1 | 15520 |
| Armenian Prelim | 2 | 11520 |
| Armenian HSC | 2 | 15530 |
| *Bengali (Bangla) Prelim | 2 | 63121 |
| *Bengali (Bangla) HSC | 2 | 63123 |
| Bosnian Prelim | 2 | TBC |
| Bosnian HSC | 2 | TBC |
| Chinese and Literature Prelim | 2 | 11555 |
| Chinese and Literature HSC | 2 | 15565 |
| Chinese in Context Prelim | 2 | 11547 |
| Chinese in Context HSC | 2 | 15557 |
| Croatian Prelim | 2 | 11580 |
| Croatian HSC | 2 | 15620 |
| Filipino Prelim | 2 | 11620 |
| Filipino HSC | 2 | 15660 |
| Hindi Prelim | 2 | 11670 |
| Hindi HSC | 2 | 15730 |
| Hungarian Prelim | 2 | 11680 |
| Hungarian HSC | 2 | 15740 |
| Italian Prelim (Continuers) | 2 | 11730 |
| Italian HSC (Continuers) | 2 | 15800 |
| Italian Extension | 1 | 15810 |
| Japanese and Literature Prelim | 2 | 11765 |
| Japanese and Literature HSC | 2 | 15845 |
| Japanese in Context Prelim | 2 | 11757 |
| Japanese in Context HSC | 2 | 15837 |
| Khmer Prelim | 2 | 11770 |
| Khmer HSC | 2 | 15860 |
| Korean and Literature Prelim | 2 | 11805 |
| Korean and Literature HSC | 2 | 15895 |

* Bengali (Bangla) is a NSW Education Standards Endorsed Course only. It counts toward compulsory Year 11 and Year 12 units but cannot be counted for the ATAR.



| Course name | Unit value | Number |
|----------------------------------|------------|--------|
| Korean in Context Prelim | 2 | 11797 |
| Korean in Context HSC | 2 | 15887 |
| Macedonian Prelim | 2 | 11840 |
| Macedonian HSC | 2 | 15940 |
| Modern Greek Prelim (Continuers) | 2 | 11880 |
| Modern Greek HSC (Continuers) | 2 | 15980 |
| Modern Greek Extension | 1 | 15990 |
| Persian and Literature Prelim | 2 | 11900 |
| Persian and Literature HSC | 2 | 16010 |
| Polish Prelim | 2 | 11910 |
| Polish HSC | 2 | 16020 |
| Portuguese Prelim | 2 | 11920 |
| Portuguese HSC | 2 | 16030 |
| Punjabi Prelim | 2 | 11925 |
| Punjabi HSC | 2 | 16035 |
| Russian Prelim | 2 | 11935 |
| Russian HSC | 2 | 16045 |
| Serbian Prelim | 2 | 11940 |
| Serbian HSC | 2 | 16050 |
| Spanish Prelim (Continuers) | 2 | 11970 |
| Spanish HSC (Continuers) | 2 | 16080 |
| Spanish Extension | 1 | 16090 |
| Tamil Prelim | 2 | TBC |
| Tamil HSC | 2 | TBC |
| Turkish Prelim | 2 | 12000 |
| Turkish HSC | 2 | 16120 |
| Ukrainian Prelim | 2 | 12010 |
| Ukrainian HSC | 2 | 16130 |
| Vietnamese Prelim | 2 | 12020 |
| Vietnamese HSC | 2 | 16140 |



NSW Educational Standards Authority (NESA) course SSCL Centre codes (for Schools Online entry)

| SSCL centre | Centre code |
|----------------------------|-------------|
| Arthur Phillip HS centre | 99200 |
| Ashfield BHS centre | 99210 |
| Bankstown GHS centre | 99220 |
| Birrong BHS centre | 99230 |
| Birrong GHS centre | 99240 |
| Chatswood HS centre | 99260 |
| NSW School of Languages | 99350 |
| Kogarah HS centre | 99280 |
| Liverpool BHS centre | 99370 |
| Liverpool GHS centre | 99290 |
| Merewether HS centre | 99360 |
| Smiths Hill HS centre | 99340 |
| St George GHS centre | 99320 |
| Strathfield GHS centre | 99330 |
| The Hills Sports HS centre | 99270 |



How to contact SSCL Centres

- Saturday School of Community Language Centres are located in schools at the addresses below.
- Centre offices are open only on Saturday mornings during school terms.
- Centres may be contacted by phone on Saturdays. Centres can be reached by email during the week: **Saturdaycl-h.School@det.nsw.edu.au**
- All mail for centres, except new enrolment applications, should be addressed to:

***The Supervisor, Saturday School of Community Languages
at the following addresses:***

| | | | |
|---|---|--|---|
| Arthur Phillip High School Macquarie Street PARRAMATTA 2150 | Phone: 0436 652 301 | Liverpool Boys High School Forbes Street LIVERPOOL 2170 | Phone: 0459 879 004 |
| Ashfield Boys High School Liverpool Road ASHFIELD 2131 | Phone: 0459 879 104 | Liverpool Girls High School Forbes Street LIVERPOOL 2170 | Phone: 0436 652 445 |
| Bankstown Girls High School Mona Street BANKSTOWN 2200 | Phone: 0436 653 830 | Merewether High School Chatham Road BROADMEADOW 2292 | Phone: 0436 652 302 |
| Birrong Boys High School Rodd Street BIRRONG 2143 | Phone: 0459 879 101 | Smith's Hill High School PO Box 780 WOLLONGONG 2520 | SSCL office located in Campbell Street Phone: 0436 653 832 |
| Birrong Girls High School Cooper Road BIRRONG 2143 | Phone: 0436 652 444 | St George Girls High School Victoria Street KOGARAH 2217 | Phone: 0436 659 456 |
| Chatswood High School Centennial Avenue CHATSWOOD 2067 | SSCL Office located in IEC Phone: 0436 659 357 0436 659 455 | Strathfield Girls High School Albert Road STRATHFIELD 2135 | SSCL office located in Oxford Road Phone: 0436 653 833 |
| NSW School of Languages 35 West Street PETERSHAM NSW 2203 | Phone: 0459 879 005 | The Hills Sports High School Best Road SEVEN HILLS 2147 | Phone: 0436 651 019 |
| Kogarah High School Regent Street KOGARAH 2217 Entrance in Gladstone Street | Phone: 0436 659 358 | | |



Term Dates 2019

Classes are held on the Saturday at the end of each school week of the four government school terms. This includes Saturday 9 June of the long weekend.

All students, regardless of whether they attend public or non-government schools or TAFE colleges, are expected to attend every Saturday as below.

| | |
|---------------|--|
| Term 1 | Week 1, <i>Saturday 9 February</i> - Week 10, <i>Saturday 13 April 2019</i> |
| Term 2 | Week 1, <i>Saturday 4 May</i> - Week 10, <i>Saturday 6 July 2019</i> |
| Term 3 | Week 1, <i>Saturday 27 July</i> - Week 10, <i>Saturday 28 September 2019</i> |
| Term 4 | Week 1, <i>Saturday 19 October</i> - Week 8, <i>Saturday 7 December 2019</i> |

Please visit the Saturday School website for the 2019 enrolment form

www.sscl.schools.nsw.edu.au

